

Old Park Primary – Sept 2021

Outbreak (contingency) Management Plan

This document is to be followed when further action is required in the event of an outbreak.

Action is required if there is a substantial increase in positive cases. These actions will be put in place to break the chains of transmission.

If the control; set out in the current risk assessment (LINK) are not sufficient to maintain safety then the following additional measures can be implemented if required.

When should extra action be taken?

Whichever of these three thresholds is reached first then PHS should be contacted as the initial action:

- 5 children, pupils, students or staff, **who are likely to have mixed closely**, test positive for COVID-19 within a 10-day period; or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

Should a child or staff member be admitted to hospital with Covid-19 then seek PH advice (DFE: 08000468687 opt1) Hospitalisation could indicate severity of illness or a new variant of concern. Settings may be offered PH support in managing risk assessments and communicating with staff and parents.

Contact Public Health Sandwell at their dedicated email address.

phcovid19_enquiries@sandwell.gov.uk

The following measures will be implemented in agreement with PH Sandwell and in the extreme event of partial or full closure, Sandwell local authority.

1. Increase communication with parents relating to testing.
2. Review and if possible enhance measures relating to cleaning & ventilation (considering thermal comfort).
3. Consider if any activities could be held outdoors.
4. Where cases in one class exceed 4, ask any contacts to isolate until they return a negative PCR test.
5. Re-introduce compulsory mask wearing for staff in all corridors and communal use rooms (unless exempt).
6. Cancel after school clubs.
7. Revert to virtual assemblies.
8. No visitors or volunteers on-site.
9. Limit or postpone residential visits, day visits, open days, parental attendance in settings, live performances, transition days.
10. Reintroduction of room usage restrictions and a one-way system.
11. Breakfast club to return to phase bubbles.

12. Reintroduction of year group bubbles (this will have timetable implications for play spaces and times).
13. Closure of dining room and re-introduction of lunch grab bags in classrooms for hot meals.

Attendance Restrictions:

Such restrictions should only be considered as a short term measure and as a last resort where other measures above have not broken chains of in-setting transmission or on government advice to prevent pressure on NHS.

Attendance restrictions could be just a close mixing group (a small group, team, friendship group, class or year).

Remote Education

Should any closures come into force then high-quality remote learning (Google Classroom) should begin.

Pupils absent from school due to Covid 19 should also have remote learning available to them on the google classroom platform.

Further measures could be reintroduced by the government in the event of a major outbreak.

1. Shielding reintroduced for clinically extremely vulnerable.
2. National or local school closures (schools open for children of critical workers and vulnerable).

In the event of a national lockdown or school closure the following will be organised:

What	Who	Date completed
Parent holding letter, to include survey parents regarding critical worker status.	HT Office	
Inform all regular visitors (volunteers, students, supply agencies, caterer, supporting professionals etc).	Office SLT SENCO Medical Lead	
Arrange meals onsite for FSM & UFSM pupils in school). Organise vouchers/parcels for FSM	Office & Caterer	
Identify vulnerable pupils to be invited in	SENco & family Liaison officer Informed by teachers	
Organise an in school staffing rota for CW & V children (DSL onsite daily)	HT, DHTs	
Communicate remote learning expectations to parents and share passwords	HT & SLT	
Organise IT support for PP & multiple siblings as priority.	DHT	

Teaching staff delivering remote Learning to begin planning and work from home. Immediately set holding tasks for day one and ready google classroom for Day two and live/recorded lessons.	Teachers	
Organise remote learning registers/well-being call spreadsheets	SLT	