



OLD PARK PRIMARY SCHOOL



Dream, believe, inspire, achieve.

Old Park Road
Wednesbury
West Midlands
WS10 9LX

Tel & Fax: 0121 526 2669

Headteacher: Mrs T Boddington

Teresa.boddington@oldpark.sandwell.sch.uk

Our Ref: NA

October 2017

Dear Parents

SNOWDOME – Wednesday, 13th December 2017

Year One's trip this year will be to the Snowdome in Tamworth to link with the children's new Autumn Topic, 'Frozen Planet' based upon the Arctic and Antarctic.

The children will take part in a number of activities including sledging, tubing and experiencing the snow. The children will also partake in a Winter Wonderland Adventure where they will get the opportunity to meet a number of animals including reindeers.

LUNCH PROVISION:

All children in Year 1 will be provided with a packed lunch free of charge.

- May we ask parents to log onto Live Kitchen to pre-book your child the Wrap Option and a filling of their choice for 13th December 2017.
- Can we ask parents to please book as soon as possible as this will enable the cook to pre-order the correct amount of items for the day and ensure your child has a packed lunch.
- Can we ask you to provide an extra drink for the duration of the day (no glass bottles please)

If parents prefer to provide their child with their own packed lunch for the visit can you please let the school office know.

If you are experiencing difficulties in accessing Live Kitchen, please call in at the school office who will try to assist you.

Children will need to wear warm winter clothes including gloves and sensible footwear for walking around on the snow. The trip will take place in normal school hours so the children will need to be at school at normal time as the coach will leave at 9.00 am and will return at 3.20 pm.





OLD PARK PRIMARY SCHOOL



The total cost of the trip will be £22.50 which will include entrance costs, activities and coach costs. We are asking parents to contribute to this trip in order to ensure it can go ahead. This activity cannot be funded without voluntary contributions as it will leave us no alternative than to cancel the trip.

Payment can only be made by using the School Gateway no later than **Friday, 1st December 2017.**

The school gateway enables you to make online payments via the School Gateway smartphone app or website.

Once you have logged into the app or online you can view which payments are due and pay securely via card or bank transfer.

If you pay via credit / debit card you will be asked to enter your card information each time you make a payment.

If you choose to pay via instant bank transfer you only have to enter your details once. To do this you need to log onto www.schoolgateway.com and when making a payment choose "instant bank transfer". You will be asked for your name, address, bank account number and sort code. You only need to enter this information once and then schoolcomms remembers for next time. Paying via instant bank transfer also incurs a smaller transaction fee to the school which means more money to spend on your child.

Every time you make a payment you will be asked to confirm which method you would like to pay by.

Reassurance

If you are worried about on-line fraud, School Gateway operates high security and is fully compliant with data protection legislation. The school **does not** have access to your bank account details, pin number or card details.

Assistance

If you have any questions regarding School Gateway or need help to log on and access it, please call in to see Mr Kerton or the school office.

Mobile Phone

It is important that we have your current mobile phone telephone number to support access to School Gateway but more importantly to make contact with you regarding your child.





OLD PARK PRIMARY SCHOOL



Consent

Please tick the consent box on School Gateway as your child will be unable to attend.

The school has journey insurance through Sandwell LA which has an element in it relating to personal accident

If your child suffers from travel sickness, please ensure they are given the appropriate medication before they come to school. If it is required for the return journey, please pass the medication to the class teacher clearly labeled with their name and instructions for taking it.

Yours sincerely

Mrs T Boddington
Head Teacher

